

Circulation

1	Issue / Return Books	√
2	Renew Books	√
3	Issue / Return Newspapers	√
4	Issue / Return Magazines and Journals	√
5	View Issue / Return History of a Member (Books)	√
6	View Issue / Return History of a Member (Fine)	√
7	Books (and other items - if appli.) Issue in Library	√
8	Books (and other items - if appli.) Issue in Book Bank	√
9	Books (and other items - if appli.) Issue in Reference	√
10	Books (and other items - if appli.) Issue in Security	√
11	Issue Reserved Titles	√
12	View Reserved Titles	√
13	Add New Members (Individual)	√
14	View Issue / Return History of a Member (Security Deposit)	√
15	Issue No-dues	√
16	Edit, Suspend, Resume, Print I-Card, Change Session of members	√
17	View Book (and other items - if appli.) Circulation history Accn No. Wise	√
18	Daily Circulation Report	√
19	Stock Taking (Using Shelf-list report)	√
20	Withdraw books from library	√
21	Issue / Return other items	√
22	Renew other items	√
23	View Issue / Return History of a Member (Other items)	√
24	Add New Members (Institutional)	√
25	Mark I-Card Lost, Print Duplicate I-Card	√
26	Withdraw books from library (Under various heads)	√
27	Option to Logout	√
28	Add Member Libraries	√
29	Borrow books from other libraries and circulate internally	√
30	Option to Lock the application	√

Acquisition

1	Accessioning of multiple books (and other items - if appli.)	√
2	Save and Edit Recommended Books	√
3	Budget and Expenditure analysis (Graphical Representation)	√
4	Buy a book with prior approval (With option to print Order)	√
5	Buy a book against approval (With option to print Order)	√
6	Gifted / Donated Books (With record of who donates)	√
7	Record of all the bills against which payments have to be made	√
8	Option to manage Photostate machine and its operations	√

Cataloguing

1	Catalogue development for each title (without enhanced options)	√
2	Catalogue development for each title (with enhanced options)	√
3	Record of books being sent for binding	√
4	Manual entry of Class No. and Book No.	√
5	Cover photo scanning option	√
6	Dewey Decimal Classification for Class No. - Link to online password	√
7	Cutter table for Book No.	√
8	Option to catalogue tapes with time-in, time-out and frame no. option	√
9	Footage description and corresponding searching	√
10	Reporter who shot the video, place and weather for additional searching	√
11	Any image depicting the content of the footage for searching	√

Serials

1	Receive daily newspapers	√
2	Enter and maintain serials entry	√
3	Generate monthly newspaper vendor bills	√
4	Generate Serials (Magazines / Journals) Orders	√
5	Generate and maintain Kardex (Schedule for receipt of serials)	√
6	Develop serials catalogue	√
7	Search serials catalogue through various search criteria	√
8	Scanned Article Management System through OCR	√

1	Beginners search (Title, Author, Subject, Publisher)	√
2	Option to locate Book as per its location (Al / Sh No.)	√
3	View Titles Catalogue (Main entry)	√
4	Advanced search (Accn No., Classification, Keyword, Combinational, Misc)	√
5	View Titles Catalogue (Main entry / Added entry)	√
6	Advanced search (Synonym, Abstract, Index)	√
7	Option to locate Book as per its location (Al / Sh as per layout)	√
8	View Titles Catalogue (Main entry / Added entry / Book Cover)	√
9	Keyword search on articles	√
10	Search serials through title and index (name of article)	√
11	Keyword search on tape id, source, location, reporter, date of entry	√
12	Keyword search on tape description	√

Tools

1	Option to Backup and restore data (Manually)	√
2	Set Holidays for fine calculations	√
3	Data editing (Language, Items, Al/Shelf allocation, Sub & Deptt allocation)	√
4	Option to Backup and restore data (Manually / Automatic with time trigger)	√
5	Convert Call No.to Subjects	√
6	Letter and Reminders (Mail merge option) export to word	√
7	Print Bar-code labels	√
8	Print Spine lables	√
9	Option to Recover corrupted data	√
10	Convert Call No.to Subjects and vice versa	√
11	Letter and Reminders (through e-mail)	√
12	Option to send reminders through SMS	√

Reports

1	Around 60 relevant reports	√
2	Reports customization option	√

Customizations

1	Customization option in the software for six months	√
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Web Connectivity

1	Web OPAC (Available seperately also)	√
2	Option for a member to login using password and change password too	√
3	Member can view items pending against him	√
4	Member can reserve an item through web and see its availability	√
5	Option to connect to multiple library resources	√
6	Option to request resources from other libraries too	√
7	Member can view fine history as well as item history too	√

Mobile application

1	Option to search books title wise	√
2	Option to search books with other criteria	√
3	Membr can view his account and pending books with fine etc	√
4	Option to reserve the item for collection on a date	√
5	Option to view notices from college	√
6	Option to view activities being conducted in the college	√